



## The Close Day Nursery School

### Outings Policy

It is the policy of The Close Nursery School to only take the children out on short walks locally. We do not arrange major outings that would involve transportation by a motor vehicle or that would involve the children being away from the Nursery for longer than the period they would normally attend for.

Our local walks would not take us along busy main roads as we have easy access over a local footbridge which allows safe access to Morrison's supermarket so that letters can be posted and minor shopping can be undertaken. It also allows access to a quiet housing estate where a variety of interesting topics for discussion can be found. Walking over the footbridge allows children to count cars, lorries, vans etc. They can distinguish between vehicles and watch colour sequences on traffic lights.

During our exploration of the world around us we have occasion to visit such local events as Banbury Fair or to watch the boats on the local Canal and play at local parks. Our visits to the fair always take place when the rides are closed so the children are only ever walking around the stalls and rides; they never take part on them. We also have occasion to visit the local Post Office or Library and Museum as part of our curriculum studies, which are also just short walks away from the Nursery.

Consent for such short walks and local interesting outings, is automatically requested on the registration form. Should a parent/carer not wish their child to attend such an activity then that child would be looked after by another member of staff until the class returned.

Staff will take a full list (copy of register) of all the children and staff going on the walk, a portable first aid kit and a mobile phones in case of emergency, a spare set of clothing incase of toilet accidents/sickness. There will always be at least **3** members of staff on any outing, at no point will one staff member be alone with a child/children. All staff are required to wear appropriate uniform with the nursery logo on it, as supplied. All the children are required to wear one of the nursery High Visibility jackets.

A general Risk assessment has been produced to cover these more regular outside visits, but if an unusual visit was being considered that did not fall within these boundaries a specific one would be carried out first.

It is important that management or staff members staying at the nursery are aware of the location of all staff and children. Therefore if at any time whilst on the outing

a 'spontaneous decision' has been made to change the location, a telephone call will be made to nursery to inform manager or staff member.

There is a separate policy that covers "What to do if a child becomes lost".